



CARBONDALE HOUSING AUTHORITY

JULY 2024 NEWSLETTER

2 John St., Carbondale, PA 18407 570-282-0280

<http://carbondalehousing.org>

DAYS TO REMEMBER IN JULY:

Independence Day – Thursday, July 4th



The Housing Authority office will be closed on Thursday, July 4th in observance of Independence Day. Have a safe & happy 4th of July!

ATTENTION FAMILY UNITS:

Remember, it is your responsibility to cut your grass. If the contractor cuts your grass, the following charges are in affect:

1st time - \$25.00

2nd time - \$35.00

3rd time - \$45.00

4th time - \$50.00 & you will be sent an intent to evict.



YARD CONTEST WINNERS:

Congratulations to the tenants at 19 John St., 6 11th Ave. & 31 Thorn St. who were the best yard contest winners for June.



The CHA will continue to award a \$25.00 gift card for July and August to the tenants with the most appealing yard. One unit from each development will be chosen as the winner.

ATTENTION TENANTS WHO SMOKE:

Please **DO NOT** throw your cigarette butts on the ground! It reflects poorly on the Housing Authority and is disrespectful to other tenants. Please bring a receptacle (coffee can, ashtray) with you to dispose of your butts properly.



INSPECTIONS:

The CHA will complete inspections in the Russell Park development during the month of July.

Inspections will be done between the hours of 9:00 AM and 4:00 PM. If you are not home at the time of the inspection, we will enter your unit and leave a notice stating that the inspection was performed.

- Write down any work orders ahead of time.

If your unit fails the housekeeping inspection, you may be required to take a housekeeping course in order to avoid eviction proceedings.

WORK ORDERS:

ALL WORK ORDERS MUST BE CALLED IN TO THE OFFICE! Do not email or tell maintenance or office staff in passing! If you don't call the office, the work order will not be processed!!



ELECTRIC USAGE:

Do not leave air conditioners, televisions or lights on when you are not home. Remember, you may be charged for excessive electric use.

RENTS:

Please pay your rent on time! Rents are due on the 1st of the month. Late charges will apply on all outstanding balances if not paid by the 7th of the month.

DIAL 241-5914 FOR EMERGENCY SERVICE CALLS AFTER NORMAL BUSINESS HOURS, WEEKENDS & HOLIDAYS.

(For emergencies ONLY! Please **DO NOT** call for anything that can wait until regular working hours!)